

MINUTES
Youth Athletic Advisory Board
Village of Key Biscayne, Florida
Thursday, April 3, 2008

Key Biscayne City Hall
88 West McIntyre St.

6:30 P.M.

CALL TO ORDER/ROLL CALL OF MEMBERS: The meeting was called to order at 6:35 PM. Present were board members Robert Bailey, Robert Gusman, Myra Lindsay, John Lombardi, and Ricardo Martinez. Also present were Council Liaison Michael Davey and staff member Todd Hofferberth.

The first order of business was to determine the chair and vice chair for the meeting. The Board agreed to the schedule of a rotating chair and vice chair every three months in alphabetical order. The resulting schedule will be as follow:

1. April, May & June 2008
Chair: Robert Bailey
Vice-Chair: Marianne De La Fuente
2. July, August & September 2008
Chair: Marianne De La Fuente
Vice-Chair: Robert Gusman
3. October, November & December 2008
Chair: Robert Gusman
Vice-Chair: Myra Lindsay
4. January, February & March 2009
Chair: Myra Lindsay
Vice-Chair: John Lombardi
5. April, May & June 2009
Chair: John Lombardi
Vice-Chair: Ricardo Martinez
6. July, August & September 2009
Chair: Ricardo Martinez
Vice-Chair: Bill Thompson
7. October, November & December 2009
Chair: Bill Thompson
Vice-Chair: Robert Bailey

The Board discussed meeting and agenda procedures. The Board agreed to a time certain agenda not to exceed 90 minutes. Items added to the agenda by staff or Board members must include a time for both presentation and discussion. The Board agreed that agendas, attachments, minutes and all communication between staff can be conducted via email.

The Board agreed that minutes shall be provided to the members no later than the following Monday when a meeting took place during the prior week. The Board agreed that the regularly scheduled meeting date will be the second Tuesday of the month at 5:30 PM in the Village Manager's Conference Room on the second floor of City Hall, Suite 211. The Board discussed the importance of developing a mission statement. The Board would like to better define the scope and jurisdiction of the board.

The Board then addressed the issue of the Sunshine Law. Village Attorney David Wolpin was contacted, by speaker phone, and gave the Board members an overview of the law and how it relates to Council appointed boards. Mr. Wolpin completed and answered questions from the Board members. Mr. Wolpin closed by stating that if the members are ever uncertain about the Sunshine Law and need clarification they should not hesitate to call him at the office (305.854.0800) or send him an email (Dwolpin@wsh-law.com).

The Board agreed that there should be a special meeting called to address the upcoming soccer season so planning can begin in a timely manner.

The meeting was adjourned by Todd Hofferberth at 7:27 PM.